

# Admission Process

## For Prospective Students

The following is an overview of the admission process for both Calgary Islamic School  
Campuses: Akram-Jomaa & Omar Bin Al-Khattab

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### Prospective Students Timeline for Admission

#### March 8th

An application link for new families wanting to attend one of the Calgary Islamic School Campuses, Akram-Jomaa or Omar Bin Al-Khattab, will be posted on the website.

A non-refundable application fee of \$50.00 will be paid at the time of application. Kindergarten students are required to pay an additional non-refundable fee of \$100.00 for the KG assessment. The application fee, and KG assessment fee are not a part of the Alternative Education Program fee which is due upon acceptance (see payment options below).

#### Beginning April 14th

New applicants who meet the initial criteria will be contacted to complete a questionnaire, participate in a family interview and complete entrance exams. New applicants will be processed in the following order and contacted for next steps if they meet the initial criteria and provided there is space in the requested grade:

1. Siblings of current students will be contacted first
2. Students who request a transfer between campuses will be contacted second
3. New students to CIS will be processed third

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Please note that tuition fees will be collected by Palliser School Division on behalf of the Calgary Islamic School Society (CISS) until June 30, 2025 and will be transferred in full to CISS.

## 2025-2026 Tuition Fees

Grade	First Child	Additional Child
Kindergarten	<b>\$2500</b>	<b>\$2300</b>
Grades 1 -9	<b>\$2800</b>	<b>\$2600</b>
Grades 10 -12	<b>\$3000</b>	<b>\$2800</b>

\* The title of first child is assigned to the eldest child enrolled in the school

## Payment Plans for the 2025-26 Tuition Fees

### Kindergarten First Child

Due date for Fee Installment	Installment Amount	Remaining Fees Outstanding
May 31st	\$281.25	\$1,968.75
June 30th	\$281.25	\$1,687.50
July 31st	\$281.25	\$1,406.25
August 31st	\$281.25	\$1,125.00
September 30th	\$281.25	\$843.75
October 31st	\$281.25	\$562.50
November 30th	\$281.25	\$281.25
December 31st	\$281.25	\$0.00

### Kindergarten Additional Siblings

Due date for Fee Installment	Installment Amount	Remaining Fees Outstanding
May 31st	\$256.25	\$1,793.75
June 30th	\$256.25	\$1,537.50
July 31st	\$256.25	\$1,281.25
August 31st	\$256.25	\$1,025.00
September 30th	\$256.25	\$768.75
October 31st	\$256.25	\$512.50
November 30th	\$256.25	\$256.25
December 31st	\$256.25	\$0.00

### Grade 1 - 9 First Child

Due date for Fee Installment	Installment Amount	Remaining Fees Outstanding
May 31st	\$318.75	\$2,231.25
June 30th	\$318.75	\$1912.50
July 31st	\$318.75	\$1593.75
August 31st	\$318.75	\$1,275.00
September 30th	\$318.75	\$956.25

October 31st	\$318.75	\$637.50
November 30th	\$318.75	\$318.75
December 31st	\$318.75	\$0.00

**Grade 1 - 9 Additional Siblings**

<b>Due date for Fee Installment</b>	<b>Installment Amount</b>	<b>Remaining Fees Outstanding</b>
May 31st	\$293.75	\$2,056.25
June 30th	\$293.75	\$1762.50
July 31st	\$293.75	\$1,468.75
August 31st	\$293.75	\$1,175.00
September 30th	\$293.75	\$881.25
October 31st	\$293.75	\$587.50
November 30th	\$293.75	\$293.75
December 31st	\$293.75	\$0.00

**Grades 10-12 First Child**

<b>Due date for Fee Installment</b>	<b>Installment Amount</b>	<b>Remaining Fees Outstanding</b>
May 31st	\$343.75	\$2,406.25
June 30th	\$343.75	\$2062.50
July 31st	\$343.75	\$1,718.75
August 31st	\$343.75	\$1,375.00
September 30th	\$343.75	\$1,031.25
October 31st	\$343.75	\$687.50
November 30th	\$343.75	\$343.75
December 31st	\$343.75	\$0.00

### Grades 10-12 Additional Sibling

<b>Due date for Fee Installment</b>	<b>Installment Amount</b>	<b>Remaining Fees Outstanding</b>
May 31st	\$318.75	\$2,231.25
June 30th	\$318.75	\$1912.50
July 31st	\$318.75	\$1,593.75
August 31st	\$318.75	\$1,275.00

September 30th	\$318.75	\$956.25
October 31st	\$318.75	\$637.50
November 30th	\$318.75	\$318.75
December 31st	\$318.75	\$0.00

## Additional Information

- All payments must be made online through School Cash only. Payments will not be accepted in person at any location.
  - In addition to Tuition Fees, parents will be responsible for paying the technology fee of \$125, physical education fee of \$30 - \$60 (depending on grade level), and any other school activity or field trip fees throughout the school year as requested by the school.
  - If payments are not made in a timely manner or in keeping with the payment plan options, a student may lose their ability to return to a CIS school the following school year. Additionally, depending on each circumstance the student(s) may be required to finish the school year in an alternative school setting.
  - Parents unable to honour their payment plans due to extreme circumstances are encouraged to approach their respective school administration to discuss options.
  - All fees paid are non-refundable.
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